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This is a configuration guide and not intended to be a comprehensive training manual for Workday. To use Adobe Sign within Workday you must possess or develop an understanding of how to create and modify Workday items such as: Business Process Framework, Tenant Set-up and configuration, Reporting and Workday Studio Integration.

I've previously talked about Business Process functionality in Workday. Today a topic near and dear to my heart is auditing those business processes (BPs). Most companies have auditing or corporate governance in place to minimize risk; in the HCM world areas that often require auditing are processes and procedures that relate to hiring, pay changes and terminations.

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Prior to joining Collaborative Solutions, I worked as a Senior HRIS Analyst for a customer who embarked on a Workday implementation. With experience now from both sides, it's easy to point out the things that would have streamlined our Workday implementation. If I could do it all over again, here are the things I'd do:

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Workday Accelerated Deployment Methodology. (Only for Workday-prime projects.)

- Integration Design Review provides a review of the initial integration design early in the project and ensures configuring with best practices in mind.
- Prototype Configuration Review offers an evaluation of the initial design and configuration.

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Workday Concept: Configuration vs. Customization

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Workday Configuration Guide

The good news - Workday's system is unlike any other - and the intermittent leave and time off plans allow for robust functionality and use cases around leave of absence. This guide explores the possibilities and provides step-by-step instructions for when you're ready to dive into the configuration.

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Workday Deployment Approach

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Workday Kick off Presentation

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