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Waste no time with the unimportant odds and ends of Lotus Notes -- start completing your tasks right away. From using super-fast Notes-enhanced information searches to organizing your calendar, this superb, bite-sized reference, Lotus Notes R5 For Dummies Quick Reference, gives you the information you need in order to use all the important features of Lotus Notes R5. E-mail, calendars, databases, and more all are at your disposal, and all these can be stress free after you flip through this handy guide. Take advantage of this product's new-and-improved, user-friendly interface and discover its easy compatibility with Windows 98 and NT. Find out about your options for using Notes on-site or on the go. All this information (and more) is at your fingertips in Lotus Notes R5 For Dummies Quick Reference and can easily be accessed thanks to this book's lay-flat binding.

Cryptography is the most effective way to achieve data securityand is essential to e-commerce activities such as online shopping,stock trading, and banking This invaluable introduction to the basics of encryption coverseverything from the terminology used in the field to specificctechologies to the pros and cons of different implementations Discusses specific technologies that incorporate cryptographyin their design, such as authentication methods, wirelesencryption, e-commerce, and smart cards Based entirely on real-world issues and situations, thematerial provides instructions for already available technologiesthat readers can put to work immediately Expert author Chey Cobb is retired from the NRO, where she helda Top Secret security clearance, instructed employees of the CIAand NSA on computer security and helped develop the computersecurity policies used by all U.S. intelligence agencies

Introduces multimedia; discusses sound cards, video cards, monitors, video capture, CD-ROM drives, MIDI, and upgrades; and demonstrates how to hook up a VCR or camcorder to a computer

Macromedia Studio MX 2004 All-in-One Desk Reference ForDummies provides a one-stop reference for users looking toharness the power of this Web building suite. The book covers eachof the core applications in Studio MX including Dreamweaver, Flash,Freehand, Fireworks, ColdFusion and, newly added to this edition,Contribute. Macromedia Studio MX 2004 All-in-One Desk ReferenceFor Dummies also contains coverage on using all theapplications together in a single Web building project as well asan overview of the basics of good Web design. This book, like theproduct itself, should appeal to both professional and hobbyist Webbuilders who want a single product that can do the work of six orseven separate products.

An 816-page All-in-One guide designed for both beginning and experienced digital photographers, offering seven minibooks on everything from buying a camera and choosing the right equipment to editing with high-end tools and restoring photos digitally Includes chapters on basics such as point-and-shoot photography, with later chapters exploring editing, printing, and shooting portraits or high-speed action This new edition covers the latest technology changes in digital photography, including Photoshop 7, new low-priced SLR cameras, updated storage and output options with DVD technology, and how each of these changes affects photography techniques David Busch is the author of more than fifty technology books, most covering digital photography, image editing, and digital restoration

Lists and provides concise explanations of UNIX commands, and includes information on using the shell, text editors, and networks

To get a real productivity boost from Outlook, you need Microsoft Outlook 97 For Windows For Dummies Quick Reference. With this handy, concise guide, you won't waste time looking up how to use the many powerful features built into Microsoft's multifaceted scheduler, contact manager, and communications program. The perfect on-the-road companion to the in-depth Microsoft Outlook 97 For Windows For Dummies provides practical tips so that you can take advantage of the Outlook program's capabilities for workgroup collaboration, task and contact management, calendar maintenance, exchanging e-mail, instant note taking, and journaling.

The Internet is an active medium. You can't just sit and watch it like television; you have to try things, poke around, and find the sites, information, and people that you need and enjoy. The Internet For Dummies Quick Reference, 8th Edition, puts you on the road to online discovery and keeps you on track by showing you how to Buy the right computer hardware for Internet access Select an Internet Service Provider to make the connection Use popular e-mail programs Get the real deal on privacy, security, and cookies Buy and sell on the Internet Speak the online language with glossary guidance This down-to-earth reference includes all the tasks and resources you really need, lies flat on your desk so that you can type with both hands, and weighs less than a laptop computer. The latest edition in a regularly updated series covers the newest versions of Internet Explorer and Netscape Web browsers, e-mail client software, and other basic Internet tools. You can expect to get the nitty-gritty on Getting into the swim with Web surfing Finding the best online resources for research and support Sending voice and pictures over the Internet Choosing between Windows and Macintosh systems Reading newsgroups and browsing with America Online Tapping shareware and freeware software Uploading and downloading files with ease The Internet For Dummies Quick Reference, 8th Edition, also introduces you to the whys and wherefores of building and posting a Web page, a document that has its own URL and that can express anything you want to a big, wide world of visitors. Whether the Internet's new territory to you or you've been Web-wise for quite a while, this up-to-date, fast, and fun resource will have you cyber-traveling in style in no time!

The complete For Dummies Photoshop resource-ten minibooks with more than 800 pages of tips, techniques, and plain-English explanations Covers Photoshop fundamentals, image essentials, selections, painting, drawing and typing, working with layers, channels and masks, filters and distortions, retouching and restoration, Photoshop and the Web, and Photoshop and print Explains how to create and manage layers, use channels and masks,

make corrections with filters, fix flaws and imperfections, and much more Updated and revised throughout for Photoshop "X," which Adobe expects to release in Fall 2003 Features sixteen pages of full-color examples Written by veteran For Dummies author Barbara Obermeier, a leading design and graphics author

Snort is the world's most widely deployed open source intrusion-detection system, with more than 500,000 downloads-a package that can perform protocol analysis, handle content searching and matching, and detect a variety of attacks and probes Drawing on years of security experience and multiple Snort implementations, the authors guide readers through installation, configuration, and management of Snort in a busy operations environment No experience with intrusion detection systems (IDS) required Shows network administrators how to plan an IDS implementation, identify how Snort fits into a security management environment, deploy Snort on Linux and Windows systems, understand and create Snort detection rules, generate reports with ACID and other tools, and discover the nature and source of attacks in real time CD-ROM includes Snort, ACID, and a variety of management tools

As an open operating system, Unix can be improved on by anyone and everyone: individuals, companies, universities, and more. As a result, the very nature of Unix has been altered over the years by numerous extensions formulated in an assortment of versions. Today, Unix encompasses everything from Sun's Solaris to Apple's Mac OS X and more varieties of Linux than you can easily name. The latest edition of this bestselling reference brings Unix into the 21st century. It's been reworked to keep current with the broader state of Unix in today's world and highlight the strengths of this operating system in all its various flavors. Detailing all Unix commands and options, the informative guide provides generous descriptions and examples that put those commands in context. Here are some of the new features you'll find in Unix in a Nutshell, Fourth Edition: Solaris 10, the latest version of the SVR4-based operating system, GNU/Linux, and Mac OS X Bash shell (along with the 1988 and 1993 versions of ksh) tsch shell (instead of the original Berkeley csh) Package management programs, used for program installation on popular GNU/Linux systems, Solaris and Mac OS X GNU Emacs Version 21 Introduction to source code management systems Concurrent versions system Subversion version control system GDB debugger As Unix has progressed, certain commands that were once critical have fallen into disuse. To that end, the book has also dropped material that is no longer relevant, keeping it taut and current. If you're a Unix user or programmer, you'll recognize the value of this complete, up-to-date Unix reference. With chapter overviews, specific examples, and detailed command.

A wealth of information written in plain English on how to install OS/2 and get to work with a minimum of fuss. From installation hand-holding to specific OS/2 tips for running your faithful old DOS and Windows programs, this book will make your OS/2 experience as painless as possible. OS/2 "X" for Dummies is a friendly reference for the OS/2 user.

Did you ever wish you could draw folks a picture of your businessprocesses or the design of your database, but you just don'thave the graphics skills? Then Visio 2003 might be exactly whatyou're looking for, and Visio 2003 For Dummies makesit easy for you to find out. Often, pictures do speak louder than words. Visio enablesyou to turn business and technical concepts into visual diagrams.Best of all, it doesn't require you to possess any artistic-talent! Visio 2003 For Dummies shows you how to Navigate the software and use the menus, toolbars, and taskpanes Create simple diagrams Use Visio drawings with other software programs Annotate your diagrams Post diagrams on the Web If you need to explain business goals and procedures, softwareconcepts, or database designs to others, Visio 2003 ForDummies can get you going with this great software package inno time. Soon you'll be able to Choose the appropriate type of drawing for your purpose, workwith stencils, and add shapes Pan and zoom to fine-tune your diagram Set up your printer with Visio 2003, add headers and footers,and print an entire drawing or only selected parts Explore open and closed or one- and two-dimensional shapes, andmanipulate them to demonstrate what you want to show Add color and text to enhance your drawings Create custom shapes, develop and use templates, and even addlayers to provide more detail Integrate Visio with Excel, Word, Project, and Outlook Produce reports using data stored in Visio, update them, makethem available for others to review, and even track changes Additional information and links to online Visio resources areavailable on the book's companion Web site. Visio 2003 offersyou an exciting new way to communicate business processes,information systems, database and software designs, or computer andtelecommunications networks, and Visio 2003 For Dummiesgives you the power to use this great tool quickly and easily.

Linux For Dummies Quick Reference, 3rd Edition, takes you straight to the heart of this revolutionary new operating system from selecting and installing the right version to handling standard networking and system administration tasks. The book features an alphabetical listing of common shell commands, keyboard shortcuts for working with e-mail and the X-Window system, and tons of tips on how to handle DOS, Windows, Mac, and UNIX files. And the book's special lay-flat binding means that the information you need is always right at your fingertips.

UNIX For Dummies has been the standard for beginning UNIX references for nearly ten years, and this latest edition continues that tradition of success This unparalleled resource is updated to cover the latest applications of UNIX technology, including Linux and Mac desktops as well as how UNIX works with Microsoft server software Thorough coverage of how to handle UNIX installation, file management, software, utilities, networks, Internet access, and other basic tasks Aimed at the first-time UNIX desktop user growing accustomed to the ins and outs of the OS, as well as the beginning administrator who needs to get a handle on UNIX networking basics Written by John Levine and Margaret Levine Young, longtime UNIX experts and highly experienced For Dummies authors

Internet FAQs answers the most popular Internet questions that are on everyone's minds. It provides answers for individuals who are thinking about getting on the Internet to individuals who have been on the Net for a little while and now have lots of questions. All the answers are presented in an easy-to-read and reference format.

Provides an overview of Windows 95 and offers techniques for creating charts, importing, managing lists, using external databases, creating macros, and more

Describes the basic features of Fedora and offers instructions concerning its use, administration, network and server set-up, and its compatibility with new technology.

Whether you want to participate in ballet or just watch it, the ballet experience can excite and inspire you. Ballet is among the most beautiful forms of expression ever devised: an exquisite mix of sight and sound, stunning, aesthetics, and awesome technique. Ballet For Dummies is for anyone who wants to enjoy all that the dance forms offers – as an onlooker who wants to get a leg up on the forms you're likely to see or as an exercise enthusiast who understands that the practice of ballet can help you gain More strength Greater flexibility Better body alignment Confidence in movement Comfort through stress reduction Infinite grace – for life From covering the basics of classical ballet to sharing safe and sensible ways to try your hand (and toes) at moving through the actual dance steps, this expert reference shows you how to Build your appreciation for ballet from the ground up. Choose the best practice space and equipment. Warm up to your leap into the movements. Locate musical options for each exercise. Look for certain lifts in a stage performance. Tell a story with gestures. Picture a day in the life of a professional ballet dancer. Identify best-loved classic and contemporary ballets. Speak the language of ballet. Today you can find a ballet company in almost every major city on earth. Many companies have their own ballet schools – some for training future professionals, and others for interested amateurs. As you fine-tune your classical ballet technique – or even if you just like to read about it – you'll become better equipped to fully appreciate the great choreography and many styles of the dance. Ballet For Dummies raises the curtain on a world of beauty, grace, poise, and possibility!

Presents an introduction to digital video, and explains how to shoot better video, edit it on the computer, and share the finished product on the Internet, on videotape, or on DVD.

A comprehensive reference for Macintosh users from a leading Macintosh expert is filled with Frequently Asked Questions and answers in easy-to-use sections, and covers production techniques, buying hardware and software, fixing your Mac, and Macintosh history. Original. (All Users).

Offering software to turn a Windows computer into a fully functional Internet workstation, a complete kit features a special version of NetManage's Internet Chameleon, e-mail capabilities, network file transfer, USENET news reader, Telnet, and more. Original. (All Users).

The quick and friendly way to remember Quicken for Windows features and commands. This reference shows that Quicken is more than just a computerized checkbook by explaining features like budget planning, reconciling reports, and much more. It will help users take their overall financial picture and make the outlook the best it can be.

Want to preserve those Super 8 movies of Grandpa with his Studebaker or you in your prized Lone Ranger get -up? Want to create a CD of the newest hits from Napster or old 45s? Want to take videos or photos from Christmases past and turn them into Christmas presents? It's Roxio Easy Media Creator for Dummies to the rescue! With Roxio's digital media toolbox, you can capture video, pictures, and sound, edit photos, store data files, create custom calendars, and more. You can do everything from burning CDs and DVDs to labeling them. First you get acquainted with Easy Media Creator Home—the hub from which all the applications are launched. Then you create your own flight plan. You don't have to read each helpful tidbit—each chapter stands on its own, ready for you to dig in and start: Backing up and organizing media files for quick retrieval Using Photo Suite to fix, edit, and enhance photos and show them off in slideshows, photo collages, calendars, and the like Recording and editing digital audio with Easy Media Creator's Sound Editor Enhancing your audio with Alienizer, Enhancer, Equalizer, Maturizer, Robotizer, Room Simulator, and more Playing audio backward (if you're determined to hear the hidden message at last) Using the Capture tool to acquire the digital media (audio, photo, and video) you need for DVD projects Using DVD Builder to assemble and burn multi-media projects on DVD, combining video clips, still photo images, text, and audio tracks Using VideoWave to assemble and edit video projects Roxio Easy Media Creator For Dummies was written by Greg Harvey, author of Excel 2003 For Dummies, Windows XP for Dummies and numerous other computer books. It helps you take full advantage of all of Roxio's application programs and tools and discover how to: Use Sound Editor to record audio from audio devices connected to your computer, including analog sources such as cassettes and LP records Get album titles, artist's names, and track titles from Gracenote CDDB online Use StoryBuilder to turn video clips into finished videos using pre-designed themes and templates Add special effects, transitions to bridge scenes, and color panels and text to introduce new scenes or provide credits Complete with a Help Center & Tutorials link that speeds to you help on a particular topic, Roxio Easy Media Creator For Dummies gives you the tools and puts you at the controls.

Don't miss the 12th edition of this bestseller, fully updated and now covering social networking! Sixteen years since the publication of the first edition, this smash hit book has outsold and outlasted all the competition. See what all the excitement is about with the newest edition, The Internet For Dummies, 12th Edition. You'll not only find a lot of the basics presented in an easy-to-follow and friendly style, you'll also get the latest on social networking, security, and much more-stuff barely on the horizon a couple of years ago that now dominates the online landscape. Introduces you to what's on-line, how to deal with annoyances like spam and spyware, and how to control what your kids see and do online Walks you through picking a provider, getting hooked up to the Internet, and sharing a connection in your home or with other devices Gives you a guided a tour through popular Web browsers, getting good search results; finding music and video; shopping; banking; and sharing files Also covers e-mail, connecting with friends, on-line chats, and more Helps you find the hot social networking sites and see how to handle photo and video sharing Using the Internet? Get thoroughly up to speed with this popular guide.

Get expert advice on daily, monthly, and yearly activities Define your business, maintain records, manage sales tax, and produce reports So you've pulled off the corporate highway and started your own business? Good for you! Now you need a small business accountant, and guess what? With QuickBooks Simple Start and this handy guide, it just might be YOU! Find out how to set up an accounting system, prepare invoices, pay expenses, organize your tax stuff, and more. The Dummies Way * Explanations in plain English * "Get in, get out" information * Icons and other navigational aids * Tear-out cheat sheet * Top ten lists * A dash of humor and fun Discover how to: * Install Simple Start and understand its features * Create invoices and sales receipts * Save big on business taxes * Set up and reconcile bank accounts * Measure your profits

Geared to new and experienced Windows users, this book explains new Windows features and provides tips and techniques for simplified access to frequently used resources. Includes tutorial vignettes that are organized by type of task. The CD-ROM features hundreds of time-saving Windows 95 utilities and accessories.

Would you order a multi-course gourmet buffet and just eat salad? If you have a TI-83 Plus graphing calculator, you have a veritable feast of features and functions at your fingertips, but chances are you don't take full advantage of them. This friendly guide will help you explore your TI-83 Plus Graphing Calculator and use it for all it's worth, and that's a lot. With easy-to-follow, step-by-step instructions plus screen shots, TI-83 Plus Graphing Calculator For Dummies shows you how to: Perform basic arithmetic operations Use Zoom and panning to get the best screen display Use all the functions in the Math menu, including the four submenus: MATH, NUM, CPS, and PRB Use the fantastic Finance application to decide whether to lease or get a loan and buy, calculate the best interest, and more Graph and analyze functions by tracing the graph or by creating a table of functional values, including graphing piecewise-defined and trigonometric functions Explore and evaluate functions, including how to find the value, the zeros, the point of intersection of two functions, and more Draw on a graph, including line segments, circles, and functions, write text on a graph, and do freehand drawing Work with sequences, parametric equations, and polar equations Use the Math Probability menu to evaluate permutations and combinations Enter statistical data and graph it as a scatter plot, histogram, or box plot, calculate the median and quartiles, and more Deal with matrices, including finding the inverse, transpose, and determinant and using matrices to solve a system of linear equations Once you discover all you can do with your TI-83 Plus Graphing Calculator, you'll find out how to make it do more! This guide shows you how to download and install the free TI Connect software to connect your calculator to your computer, and how to link it to other calculators and transfer files. It shows you how to help yourself to more than 40 applications you can download from the TI Web site, and most of them are free. You can choose from Advanced Finance, CellSheet, that turns your calculator into a spreadsheet, NoteFolio that turns it into a word processor, Organizer that lets you schedule events, create to-do lists, save phone numbers and e-mail addresses, and more. Get this book and discover how your TI-83 Plus Graphing Calculator can solve all kinds of problems for you.

Today's college applicants are career-oriented and highly motivated to choose the "right" college and get accepted, whatever it takes. This one-stop guide tells them everything they need to do, walking them -- and their parents -- through the entire process.

Rather than describing every one of PageMaker's functions, this book explores features that are most likely to improve the appearance of your documents and make you more efficient. It also provides background information on typography and design in a way that is both readable and humorous without being patronizing.

Walking the reader through logging on and moving around the top 40 BBSs in the United States, this book takes the reader on a whirlwind tour that includes navigational tips, helpful commands and real-world use of concepts. It focuses more on the unique BBSs and avoids the major on-line services covered by other books.

Twenty-seven million Americans have been victims of identity theft in the last five years and the total cost of identity theft approaches \$48 billion per year (total costs to businesses are \$43 billion and the direct cost to consumers is \$5 billion) These staggering statistics have prompted security consultant Michael Arata to provide readers with the resources they need to guard themselves against identity theft In this valuable book, Arata offers easy-to-follow, straightforward advice on understanding identity theft, minimizing risk, maintaining vigilance, choosing who to share personal information with, selecting hard-to-guess PINs, determining victimization, reviewing a credit report, charting a course of action, resolving credit problems, reclaiming good credit, and much more Explains how to recover successfully if identity theft does occur Author Michael Arata, CISSP, CPP, CFE, ACLM, is a veteran of the security industry with more than fifteen years of experience

Covering everything from basic Java development concepts to the latest tools and techniques used in Java, this book will put would-be programmers on their way to Java mastery Explores what goes into creating a program, how to put the pieces together, dealing with standard programming challenges, debugging, and making it work Updated for the release of the Java SDK 2.0, with all examples revised to reflect the changes in the technology The fun and easy way to get up and running quickly with Microsoft Windows XP Media Center Edition, the new operating system version specially outfitted for TV, DVD, video, music, and digital photo applications Media Center PCs are the first PCs to feature an easy-to-use interface and all pre-configured hardware and preloaded software needed to create a complete integrated home entertainment system Explains how to integrate a home computer network with a home theater system, control connected TVs with the Remote Control Interface, record TV programs using a TiVo-like recorder, acquire and play back music files, organize digital videos and photos, play DVD movies, and much more Written by the authors of Home Theater For Dummies (0-7645-1801-1) and Wireless Home Networking For Dummies (0-7645-3910-8), who worked closely with Media Center Edition product management at Microsoft to complete the book.

Explains Unix programming fundamentals and offers advice on designing problem-solving programs, creating menus, and translating code MORE UNIX for Dummies follows the . . . For Dummies tradition and takes readers on an informative tour of the powerful world of UNIX. Expert author John Levine builds on the success of the first book by expanding the scope of his discussion in a humorous fashion. This style helps to overcome the technical barrier presented by UNIX and increases the reader's understanding.