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The Effective Executive - The Definitive Guide to Getting ...

Summary and Book Report of The Effective Executive: An executive - one who makes decisions that affect your business - must be effective, that is, he must do what it takes; this book teaches us to do that, by teaching us to learn how to watch our time and to organize it, to ask ourselves about what we contribute rather than what is

wed to us, to nurture the energy in ourselves and in others by focusing on strengths rather than weaknesses, concentrating on priorities by trimming the past ...

The Effective Executive: The Definitive Guide to Getting the Right Things Done Peter F. Drucker , Jim Collins A handsome, commemorative edition of Peter F. Drucker's timeless classic work on leadership and management, with a foreword by Jim

Collins.

The Effective Executive - Peter F. Drucker - Paperback

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New York, NY: HarperBusiness, an imprint of HarperCollinsPublishers. Chicago / Turabian - Humanities Citation (style guide) Drucker, Peter F. 1909-2005, The Effective Executive: The Definitive Guide to Getting the Right Things Done.

The effective executive : : the definitive guide to getting...

Effective Executive: Peter Drucker: 9780062399878: Amazon ...

What makes an effective executive? The measure of the executive, Peter F. Drucker reminds us, is the ability to get the right things done. This usually involves doing what other people have overlooked as well as avoiding what is unproductive.

"The Effective Executive" (1966) was the first book to define who an executive is and to explain the practices of effective executives. Today there are several in this genre. But this book was the first, as is the case with many of Drucker's masterpieces.

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The Effective Executive: The Definitive... book by Peter F ...

What makes an effective executive? For decades, Peter F. Drucker was widely regarded as "the dean of this country's business and management philosophers" (Wall Street Journal). In this concise and brilliant work, he looks to the most influential position in management—the executive.

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The Effective Executive: The Definitive Guide to Getting the Right Things Done by Peter Drucker Summary Most management books deal with how to manage others but this one deals with how to manage oneself; how to lead by example.

The Effective Manager is a hands-on practi-

cal guide to great management at every level. Written by the man behind Manager Tools , the world's number-one business podcast, this book distills the author's 25 years of management training expertise into clear, actionable steps to start taking today.

Peter F. Drucker's The Effective Executive is one of the best-known, oft-cited books on management ever written. Since its publication in 1967, it has transformed regular managers into effective executives by answering the question, "What makes an effective executive?"

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The 5 Practices of the Effective Executive

- Manage our time.
- Focus on results and contribution to the organization.
- Build on strengths (self, others and situation), rather with weaknesses.
- Set priorities and concentrate on the few major areas that will deliver outstanding results.
- Make ...

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