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The Standard Operating Procedures Manual (SOPM) provides our schools and personnel with the procedural framework necessary to develop supportive, inclusive education programs citywide, based on each student's individual needs.

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You'll learn how to create a standard operating procedures manual for you, as well as every member on your team. The end result will be a product that can be used over and over again by you or anyone else who needs it.

This guidance document, [Guidance for Preparing Standard Operating Procedures \(SOPs\)](#) provides a standard working tool that can be used to document routine quality system management and technical activities. It replaces EPA's March 2001's [Guidance for Preparing Standard Operating Procedures \(SOPs\)](#)

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6 Examples of Standard Operating Procedures (with Office ...

Standard Operating Procedure format. This outlines the step involved in setting up a basic procedure style guide to be used for the particular SOP format or structure that you have chosen. The procedure elements are: The policy which describes the mission or standard that your procedure should meet.

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Procedures (SOPs)

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