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At Last! A Book for Intermediate Users! Do you find Windows XP frustrating? You're not alone. Best-selling author Dan Gookin lays bare the best (and worst) of Windows XP in this book for users who want to work faster, easier, and smarter. If you want real help dealing with Windows XP's imperfections, take a deep breath and let Dan be your guide. Using easy-to-follow instructions, Dan reveals alternative (and better) ways of completing particular tasks, shows you how to use powerful productivity-increasing commands, and teaches you how to configure Windows to suit your needs. You'll also learn how Windows works so that you can always remain one step ahead of it. Dan

Gookin's Naked Windows XP transforms you into a more expert, dynamic, and headache-free user. Expert Advice That Will Change Life As You Know It (for the Better) * Why the System Configuration utility is a buried treasure...and what it can do for you * Whipping Internet Explorer into shape * Dinking with and wrangling the Taskbar * Sending the Quick Launch bar to obedience school * Fixing, pruning, and grafting menus * Making the Desktop your own * Protecting files from death, destruction, or mere accidental erasure * Teaching the Notification Area to obey your whim * Secrets and solutions for working with images and graphics * How MediaPlayer's playlists can make your life easier * Curing those Internet connection blues * How to say "No!" to

spam * Disk management chores you really need to do * And much more! "...a well written and content rich book. From a teacher's perspective, using this book in an advanced project management seminar challenges students to understand the application of these concepts." —Alexander Walton, PMP, IT consultant to the University of California at Berkeley Widely acclaimed as one of the top agile books in its first edition, Project Management the Agile Way has now been updated and redesigned by popular demand. This second edition is in a modular format to facilitate training and advanced course instruction, and provides new coverage of agile, such as hybrid agile methods, the latest public sector practices, and a chapter dedicated to transitioning to

agile. It discusses the "grand bargain" between project management and business; the shift in dominance from plans to product and from input to output; and introduces new concepts such as return on benefit. Experienced practitioners and students that want to learn how to make agile work effectively in the enterprise should read this book. Individuals preparing for the PMI Agile Certified Practitioner (PMI-ACP)® examination, and training providers developing courses, will find this second edition quite helpful.

Using a step-by-step, highly visual approach, Andrews/Dark Shelton/Pierce's bestselling COMPTIA A+ GUIDE TO IT TECHNICAL SUPPORT, 11th edition, teaches you how to work with users as well as install, maintain, troubleshoot and network computer hardware and software. Ensuring you are well prepared for 220-1101 and 220-1102 certification exams, each module covers core and advanced topics while emphasizing practical application of the most current technology, techniques and industry standards. You will study the latest hardware, security, Active Directory, operational procedures, basics of script-

ing, virtualization, cloud computing, mobile devices, Windows 10, macOS and Linux. The text provides thorough preparation for the certification exam -- and your future success as an IT support technician or administrator. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

The most comprehensive reference on the market for MetaFrame XP and the only book with a strong focus on Web-enabling enterprise applications using NFuse technology, this guide contains several real-world examples to drive home the main points.

Showcases the computer graphics program's updated features while demonstrating fundamental and advanced Photoshop concepts and displaying professionally designed projects.

Chronicles the best and the worst of Apple Computer's remarkable story.

Become your own IT person If you can't bear another frustrating (and expensive) three-hour phone session with a technical support rep, Teach Yourself Home PC Maintenance and Networking is for you. Timed to coincide

with the release of Vista--the new Microsoft operating system--the book equips you with the knowledge and skills needed to perform most upgrade and maintenance tasks for both Windows XP and Vista armed with nothing more than a screwdriver and standard software tools.

Get to grips with Photoshop quickly with this highly visual, color guide! Brad Hinkel explains all the features you need to know, with an accessible introduction to the key tools and functions of Photoshop and, just as importantly, offering a comprehensive but simple workflow to help you successfully edit digital images. But 'The Focal Easy Guide to Photoshop CS2' offers much more than a simple run down of the tools and features of this powerful software package - it offers solutions. You will learn how to avoid the pitfalls and problems which can slow down and frustrate new users, so you can get on with developing your skills and making the most of your images! * Understand the basics of Photoshop and learn the image editing skills you need with this simple, easy-to-use introduction * Clear, concise color cover-

age - written for Photoshop CS2, but relevant for all versions * Step-by-step techniques put image-editing into a practical workflow context

Windows is the world's most popular operating system, and Windows For Dummies is the best-selling computer book ever. When you look at Windows XP For Dummies, 2nd Edition, it's easy to see why. Here's all the stuff you want to know, served up in plain English and seasoned with a few chuckles. But make no mistake, this book means business. Author Andy Rathbone listened to what you wanted to know, and this edition is loaded with additional information about E-mail, faxing, and troubleshooting Maximizing security features Customizing and upgrading Windows XP Multimedia applications—CDs, digital music and photos, video, and more Answers to questions asked by thousands of Windows users If you're just getting started with Windows XP, you'll find Windows XP For Dummies, 2nd Edition is a lot easier than trying to get the fourth-grader next door to explain it to you. (Andy Rathbone is a lot more patient.) There's a whole section devoted to "Windows XP Stuff Every-

body Thinks You Already Know," so you can get the hang of the basics quickly and in the privacy of your own home. And if you've been around a couple of generations of Windows, you'll be especially interested in how to squeeze maximum security from the beefed-up anti-spam and firewall features in Service Pack 2. Windows XP For Dummies, 2nd Edition is sort of like a buffet—you can sample everything, or just stick with the stuff you know you like. You'll find out how to Locate programs and files, organize your information, and fax, scan, or print documents Get online safely, send and receive e-mail, work with Internet Explorer's security toolbar, and steer clear of pop-ups, viruses, and spam Make Windows XP work the way you want it to, share your computer while maintaining your privacy, set up a network, and perform routine maintenance Transfer and organize pictures from your digital camera, edit digital video, and create custom CDs of your favorite tunes Use Windows XP's troubleshooting wizards and become your own computer doctor With its task-oriented table of contents and tear-out cheat sheet, Windows XP For Dum-

mies, 2nd Edition is easy to use. You can quickly find what you want to know, and you just may discover that this book is as important to your computer as the power cord.

Focuses on the use of a digital camera and the peripheral devices that go along with the art. This work covers scanning, manipulation and artistic effects, and aims to help users make most of their digital camera. It includes topics such as taking photos, scanning and storage, printing and sharing budget considerations, and choosing a camera.

A consumer guide that integrates shopping suggestions and handy user tips as it describes and rates dozens of digital electronic products, including cell phones, digital cameras, televisions, computers, video games, and home theater products.

Fully updated to cover new hardware and technology Here's how to choose a scanner, set it up, and start capturing images Flatbed or sheet-fed? USB or FireWire? And what the heck is a dpi, anyway? This handy guide tells you all that and more - everything you need to know to get the most use, and fun, out of your scanner. Choose the right image

editing software, share photos online, even get the scoop on tricks the experts use. All this on the bonus CD-ROM * Evaluation versions of Paint Shop Pro and Photo Album * Adobe Photoshop Elements and Acrobat Professional tryout versions * Mac GraphicConverter and VueScan trial versions * SnapCopier(TM) and Ulead PhotoImpact XL trial versions Discover how to:

- * Buy the right scanner for your needs
- * Choose your software
- * Fine-tune your scans
- * Select and install extra equipment
- * Edit images like a pro
- * Keep your scanner happy and healthy

Covers connecting to the Internet, maintenance, applications, and multimedia features.

The best, full-service guide to the best full-service printer is now thoroughly updated, with the latest information on the new Epson printers, materials, software and other products. Epson is the company at the cutting edge of digital photo quality printing, and their superb equipment makes possible for everyone to print sparkling photographs at home. With the help of Rob Sheppard, editor of Outdoor Photographer and PCPhoto mag-

azines, and this fully updated manual, amateurs can enter Epson's brave new world with all the latest information on printers and papers. Two-page spreads with write-ups and pictures from acclaimed photographers George Lepp, John Shaw, Greg Gorman, Jack Reznicki, Joyce Tenneson, and others explain how Epson printers and digital photography have enhanced their art and expanded their business. There's advice on choosing a printer, selecting standard and specialty papers, using image processing programs to refine photos, adding finishing touches that turn a good print into a great one, and much more.

Here are all the CCNA-level Routing and Switching commands you need in one condensed, portable resource. The CCNA Routing and Switching Portable Command Guide, Third Edition, is filled with valuable, easy-to-access information and is portable enough for use whether you're in the server room or the equipment closet. The guide summarizes all CCNA certification-level Cisco IOS® Software commands, keywords, command arguments, and associated prompts, providing you with tips and examples of

how to apply the commands to real-world scenarios. Configuration examples throughout the book provide you with a better understanding of how these commands are used in simple network designs. This book has been completely updated to cover topics in the ICND1 100-101, ICND2 200-101, and CCNA 200-120 exams. Use this quick reference resource to help you memorize commands and concepts as you work to pass the CCNA Routing and Switching certification exam. The book is organized into these parts:

- Part I TCP/IP v4
- Part II Introduction to Cisco Devices
- Part III Configuring a Router
- Part IV Routing
- Part V Switching
- Part VI Layer 3 Redundancy
- Part VII IPv6
- Part VIII Network Administration and Troubleshooting
- Part IX Managing IP Services
- Part X WANs
- Part XI Network Security Quick, offline access to all CCNA Routing and Switching commands for research and solutions Logical how-to topic groupings for a one-stop resource Great for review before CCNA Routing and Switching certification exams Compact size makes it easy to carry with you, wherever you go "Create Your Own Journal" section with blank,

lined pages allows you to personalize the book for your needs. "What Do You Want to Do?" chart inside back cover helps you to quickly reference specific tasks.

A guide to Adobe Photoshop Elements covers such topics as cropping and resizing photographs, color correction, special effects, and photo restoration techniques.

Focused on technological innovations in the field of electronics packaging and production, this book elucidates the changes in reflow soldering processes, its impact on defect mechanisms, and, accordingly, the troubleshooting techniques during these processes in a variety of board types. Geared toward electronics manufacturing process engineers, design engineers, as well as students in process engineering classes, *Reflow Soldering Processes and Troubleshooting* will be a strong contender in the continuing skill development market for manufacturing personnel. Written using a very practical, hands-on approach, *Reflow Soldering Processes and Troubleshooting* provides the means for engineers to increase their understanding of the principles of soldering, flux,

and solder paste technology. The author facilitates learning about other essential topics, such as area array packages--including BGA, CSP, and FC designs, bumping technique, assembly, and rework process--and provides an increased understanding of the reliability failure modes of soldered SMT components. With cost effectiveness foremost in mind, this book is designed to troubleshoot errors or problems before boards go into the manufacturing process, saving time and money on the front end. The author's vast expertise and knowledge ensure that coverage of topics is expertly researched, written, and organized to best meet the needs of manufacturing process engineers, students, practitioners, and anyone with a desire to learn more about reflow soldering processes. Comprehensive and indispensable, this book will prove a perfect training and reference tool that readers will find invaluable. Provides engineers the cutting-edge technology in a rapidly changing field. Offers in-depth coverage of the principles of soldering, flux, solder paste technology, area array packages--including BGA, CSP, and FC designs, bumping

technique, assembly, and the rework process.

Digital Technology is becoming ever more used by people with learning disabilities for information, entertainment, to socialise and enjoy self-expression. This book explores these important issues, establishing how page design, use of images and other factors facilitate or inhibit information access and information behaviour more generally.

Singapore's leading tech magazine gives its readers the power to decide with its informative articles and in-depth reviews. Explores the photo-management software and explains how to use it for tasks including creating online galleries and electronic greeting cards, adding photographs to e-mail, and putting together slideshows.

IT Essentials: PC Hardware and Software Companion Guide, Fourth Edition, supports the Cisco Networking Academy IT Essentials: PC Hardware and Software version 4.1 course. The course provides an introduction to computer components, laptops and portable devices, wireless connectivity, security and safety, environmental concerns,

and diagnostic tools. As a CompTIA Authorized Quality Curriculum, the course helps you prepare for the CompTIA A+ certification. The fundamentals part of the course, covered in Chapters 1-10, helps you prepare for the CompTIA A+ Essentials exam (220-701). You learn the fundamentals of computer technology, networking, and security and validate the communication skills and professionalism required of all entry-level IT professionals. The advanced part of the course, covered in Chapters 11-16, helps you prepare for the CompTIA A+ Practical Application exam (220-702), providing more of a hands-on orientation and scenarios in which troubleshooting and tools must be applied to resolve problems. Students must pass both exams to earn the CompTIA A+ certification. The features of the Companion Guide are designed to help you study and succeed in this course:

- n Chapter objectives—Review core concepts by answering the focus questions listed at the beginning of each chapter.
- n Key terms—Refer to the updated lists of networking vocabulary introduced and turn to the highlighted terms in context.
- n Check Your Unders-

tanding Questions and Answer Key—Evaluate your readiness with the updated end-of-chapter questions that match the style of questions you see on the online course quizzes. Virtual Desktop, Virtual Laptop, and Packet Tracer Activities, on the CD that accompanies this book, are virtual learning tools to help you develop critical thinking and complex problem-solving skills. New for this edition, Cisco Packet Tracer simulation-based learning activities promote the exploration of networking and network security concepts and allow you to experiment with network behavior. All the Labs, Worksheets, and Class Discussion Exercises from the course are available in the separate book, *IT Essentials: PC Hardware and Software Lab Manual, Fourth Edition*. More than 120 activities emphasize the practical application of skills and procedures needed for hardware and software installations, upgrades, and troubleshooting systems. *IT Essentials: PC Hardware and Software Lab Manual Fourth Edition* ISBN-10: 1-58713-262-1 ISBN-13: 978-1-58713-262-9 Related Title: *IT Essentials: PC Hardware and Software Course Booklet Version*

4.1 ISBN-10: 1-58713-261-3 ISBN-13: 978-1-58713-261-2 Companion CD-ROM The CD-ROM contains all of the Virtual Desktop Activities, Virtual Laptop Activities, and Packet Tracer Activities referenced throughout the book. Designed and developed by the Cisco Networking Academy, these standalone tools supplement classroom learning by providing “hands-on” experience where real equipment is limited. (Note: the Packet Tracer software is not included with this CD. Ask your instructor for access to Packet Tracer.)

Tilt and shift lenses offer tremendous creative possibilities for users of digital SLR and mirrorless cameras. This practical book explains the techniques that will help you take better photos - photos that don't distort or lose focus. Assessing the benefits and pitfalls of a range of lenses, adapters, software and editing techniques, it guides you through the practicalities of working with these lenses and gives you the skills to use them to best effect. With stunning examples throughout, this book gives an overview of the different lenses available, and tips on how adapters

can give tilt/shift options when using old medium-format lenses. It gives advice on how simple lens shift can change the entire look of your photos, and techniques for using lens tilt for focus control and close-up working. Stunning examples show the use of tilt and shift lenses across a range of available focal lengths, both tripod-mounted and handheld.

Prepare for the A+ exam with the help of the industry's bestselling PC hardware author of all time. Covering the 2003 update to the 220-221 and 220-222 exams, Soper's book is loaded with informative illustrations, photos and screen captures. The CD-ROM provides study resources, including a PrepLogic test engine, lab exercises, and study notes, plus a pocket study guide in printable PDF format.

Your Key to Better Scans, Beautiful Images, and Improved Efficiency Whether you're new to scanning or a seasoned pro, SilverFast: The Official Guide gives you the practical knowledge you need to achieve the best possible scans and images using any of the SilverFast products: SilverFast Ai, SE, DC, HDR, or PhotoCD. You get a thorough introduction to

scanning basics, in-depth instruction in correction techniques, and tips for using SilverFast's advanced features. Written by a widely acclaimed graphics expert, with the full support of LaserSoft Imaging, this is the authoritative SilverFast resource. Coverage includes: Understanding resolution Understanding color modes, spaces, and theory Understanding scanner operation Setting up scanner defaults and workspace Calibrating your scanner Making a quick scan Setting advanced options Identifying problems using the densitometer and histogram Correcting images selectively using masks Removing color casts Sharpening and descreening images Scanning line art, slides, and negatives Using color management profiles Adjusting existing images in SilverFast HDR, SilverFast DC, and SilverFast PhotoCD Using batch scanning and Job Manager Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

It has been six years since the first edition of Easy Digital Negatives book was published. And during this time, the book has become one of the most popular manuals for making

transparent digital negatives. And, thanks for the trust. The second edition is a rather extended version of the first book. As in the first edition, it first thoroughly explains to you all the necessary knowledge about digital negatives for alternative photography and then explains both manual and computer procedures for making negatives step by step. And why should you read a book?: -The quality of photos is greatly increased by using the EasyDigitalNegatives system.-The process is extremely fast and allows you to make quality negatives and photos after the first few attempts.-The production is so simple that it is easily understood and used by any amateur or professional photographer or printer.-There will be a lot of videos available soon.-The results of corrected transparent digital negatives are reliable.-And you can use any printer to make transparent digital negatives using EasyDigitalNegatives, not just some of the most expensive inkjet printers.-You can use almost all operating systems and image processing programs.-And above all, EasyDigitalNegatives is an extremely widespread system, so you can be helped by many

selfless users in case of any problems (you never know). But by purchasing this book, you will probably also become a master of making transparent digital negatives for alternative and historical photography. So don't worry, because the solution is almost at hand this time as well.

PCMag.com is a leading authority on technology, delivering Labs-based, independent reviews of the latest products and services. Our expert industry analysis and practical solutions help you make better buying decisions and get more from technology.

Prepare for the Project Management Institute's (PMI®) Agile Certified Practitioner (ACP®) exam. Augment your professional experience with the necessary knowledge of the skills, tools, and techniques that are required for passing the examination. This is a comprehensive and one-stop guide with 100% coverage of the exam topics detailed in the PMI-ACP® Exam content outline. Rehearse and test your knowledge and understanding of the subject using the practice quizzes after each chapter, three full-length mock exams, and practical tips and advice. You

will be able to understand the Agile manifesto, its principles and many facets of Agile project management such as planning, prioritization, estimation, releases, retrospectives, risk management, and continuous improvement. The book covers Agile metrics and means of demonstrating progress.

People management aspects such as behavioral traits, servant leadership, negotiation, conflict management, team building, and Agile coaching are explained. Whether you are a beginner or a seasoned practitioner, this book also serves as a practical reference for key concepts in Agile and Agile methodologies such as Scrum, XP, Lean, and Kanban. What you will learn:

- The necessary knowledge of the skills, tools, and techniques that are required for passing the PMI-ACP examination
- To understand the scope and objectives of the PMI-ACP exam, and gain confidence by taking practice quizzes provided in each chapter and three full-length mock exams
- To gain exposure to Agile methodologies such as Scrum, XP, Lean, and Kanban plus various tools and techniques required to conduct Agile projects
- The focus is to "Be Ag-

ile", rather than "Do Agile" Who this book is for: The audience for this book primarily includes IT professionals who wish to prepare for and pass the Agile Certified Professional (ACP) exam from the Project Management Institute (PMI). The book also is a practical reference book for Agile Practitioners. /div

Discover a comprehensive introduction to IT technical support as Andrews/Dark/West's COMPTIA A+ GUIDE TO IT TECHNICAL SUPPORT, 10E explains how to work with users as well as install, maintain, troubleshoot and network computer hardware and software. This step-by-step, highly visual best-selling approach uses CompTIA A+ Exam objectives as a framework to prepare you for 220-1001 and 220-1002 certification exams. Each chapter covers core and advanced topics while emphasizing practical application of the most current technology, techniques and industry standards. You study the latest hardware, security, Active Directory, operational procedures, basics of scripting, virtualization, cloud computing, mobile devices and Windows 10 as you prepare for success as an IT support technician or administrator. Im-

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