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Workpapers summarize your audit actions, such as planning the audit. Schedules show what steps you take to reach a conclusion.

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Audit working papers are sometimes referred to audit documents that they are very imported part of audit works. These documents are evidence that supports auditors to make their conclusion on the financial statements. For example, the auditor has an engagement with a company to audit the financial statements.

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How to Prepare Working Papers for an Audit - dummies

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audit work done in order to provide assurance that the audit was performed in accordance with the relevant auditing standards.

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Internal control documents that auditor prepare in Ms words, Ms excel or other application is the example of audit documentation. Another best example that describes audit documentation would be the working paper that auditor prepares to document and test depreciation expenses. Key information in audit documentation: Audit documentation is very important for auditor especially in the areas of quality control of the audit.

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1. Complete Audit Workpaper File Complete the audit workpaper file and turn them in to be reviewed.
2. Complete BBP form Add all issues identified to the Business Best Practice (BBP) form. Determine that all issues are documented appropriately.
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Effective audit service. This article is about audit working papers. Auditors should prepare and organise their working papers in a manner that helps the auditor carry out an appropriate audit

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