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Manage users - Accounting

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Set Up Company Users, Passwords, and User Roles - Sage

Manage users. If you want to have more than one person processing your accounts, consider adding multiple users to your Accounting service. Use Roles to choose what options each user can access, from read-only to full access.

Use the User Activity option to view who is currently logged in to Sage Job Costing and what area of the software they're accessing. This is particularly useful if you have a multi-user, network version and need everyone else to log out before performing certain tasks, for example, taking a backup.

Ask Sage - Set up access rights, logon names and passwords

Sage 50 Audit Trail Report - Answering Who, What, & When ...

In Sage Line 50 Accounts, there is a menu tab under "View -> User List -> Requests" that should enable a user with administration rights to terminate a "Request" (i.e. Sage's name for an application process) by clicking on "Remove" which should terminate the application process. However, I have encountered a rogue process that seems to be immune to being "Removed".

If the user has a setup in the previous version of Sage 50. The username has limit of up to 16 characters and the password is limited to 9 characters, enter credentials to the full characters as it takes and then press enter. Open Notepad or Microsoft Word, type your password and check whether all the key strokes are entered properly or not.

Open Sage 50 and select File > Sage Drive > Manage User Access (Management Center). If prompted, enter your Sage ID credentials. Click the radio button By user on the right side to display a list of users who currently have access to Sage Drive. Select the desired user and click the edit user button.

To use user/password security in a Sage 50 company, you must first set up a single user record. After that, all other users will need a user name and password to access the company. The first user you set up must be an administrative user with full rights to each area of Sage 50 and the ability to set up and maintain user records and passwords ...

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Ask Sage - To view user activity and end a user session

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Manage users for Sage Drive

Once in the C:\Documents and Settings\All Users\Application Data\ folder scroll down and then double click on \Sage\ folder; Double click to go into the \Accounts\ folder

Sage Error: Username is in use - the program cannot ...

Setting up Multiple Users "Sysadmin" is the system administrator profile that is created when you install Sage 50 Accounting. The sysadmin profile has full accounting rights for all of the company records and is able to create, remove, or modify other users. Before you can begin working in multi-user mode, the sysadmin user needs to:

Multi-User Mode

Open your shared company and select File > Sage Drive > Manage User Access (Management Center). The Sage Drive Management Center opens in a web browser. If prompted, enter your Sage ID credentials. Click the add user button in the upper left to open the Add user screen. Enter the user's name, email address, and access level. (User or Accountant -currently there are no differences in access level rights).

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